

# City of Woodburn

## Urban Renewal

### Part-Time Economic Development Planner

**Hourly Rate: \$26.15 - \$31.03**

The City of Woodburn has a challenging opportunity for a part-time Senior Planner to staff the City's urban renewal and economic development activities, with a focus on revitalization of the historic downtown and economic development. Woodburn seeks a skilled professional capable of working in a complex environment.

Working under the direction of the Director, the position will manage urban renewal implementation, including planning, priority setting, project coordination, and staffing of the Urban Renewal Agency. Urban renewal involves a wide range of complex tasks. The Senior Planner may oversee work of consultants and contractors. Consensus building and good communication skills are important assets to bring to the position.

Qualifications include bachelor's degree in planning, public administration or related field, plus at least four years of demonstrated planning experience in one or more of the following areas: urban renewal, project management/coordination, economic development/business retention, community revitalization, urban design/comprehensive planning. Experience with Urban Renewal in Oregon and in working in multi-cultural communities highly desirable. Must be able to understand and analyze/interpret development pro-formas, proposals, market studies, and feasibility studies required. Preference will be given to applicants who are bilingual in Spanish.

Position is part-time: 20 hours or less per week. No medical, dental or other fringe benefits apply. Position does not qualify for holiday, vacation, sick, or other leave accruals. May qualify for PERS participation based on hours worked.

You may obtain application materials at Woodburn City Hall or at [www.woodburn-or.gov](http://www.woodburn-or.gov).

The person selected for this position must provide, at the time of appointment or first working day, appropriate documentation of citizenship and ability to work as required by the Immigration and Naturalization Act of 1986.

If you wish to identify yourself as a qualified individual with a disability under the Americans with Disabilities Act of 1990, and will be requesting accommodation, that request must be made to the Personnel Officer not later than the closing date of this job announcement, and the applicant must provide information on how reasonable accommodation may be met. Smoking is not allowed in City buildings. The City of Woodburn promotes a Drug Free workplace.

**AN EQUAL OPPORTUNITY EMPLOYER**